

**TOWN OF MANSFIELD
PERSONNEL COMMITTEE**

**Monday, June 14, 2010
Beck Municipal Building, Conference Room B
Minutes**

Members Present: Deputy Mayor Gregg Haddad (Chair), Chris Paulhus, Peter Kochenburger

Other Council Members Present: Meredith Lindsey

Staff Present: Maria Capriola, Assistant to Town Manager, Matthew Hart, Town Manager

The meeting was called to order at 6:35 p.m.

1. APPROVAL OF MINUTES

The meeting minutes of 4/26/10 were adopted unanimously, by consensus, and without objections.

2. ETHICS CODE

The Committee commented on the May 24, 2010 Council discussion of the proposed revisions to the Ethics Code. The Personnel Committee will refer the draft revisions to the Town Attorney for further revision.

3. OPEN AND TRANSPARENT GOVERNMENT POLICY

By consensus the Committee moved agenda item #4, open and transparent government policy to agenda item #3. The Committee reviewed the Mansfield Board of Education adopted policy on accountability and transparency. The Committee has asked Ms. Capriola to prepare a revised draft (for the Committee's review) based on the adopted version of the Board policy, along with provisions related to e-government and freedom of information statutes.

4. RULES OF PROCEDURE

The Committee reviewed and discussed Committee appointments and the pledge of allegiance as a standing agenda item. General consensus amongst Committee members is that they are in agreement with the Council resolution adopted in the early 1970's that establishes the 3 standing Council committees and identifies the Mayor as the appointing authority for standing committee appointments. The resolution has not been rescinded. The Committee is comfortable with the Mayor making recommendations for Council appointments to non-standing committee committees to the Council as a whole for consideration. The Committee has asked Ms. Capriola to prepare draft language (for the Committee's review) regarding committee appointments.

Discussion occurred as to whether or not the pledge of allegiance should be added as an agenda item. No action was taken on this topic.

The Committee agreed to further review and discuss the merits of the second public comment opportunity and standing agenda items during regular Council meetings.

The meeting adjourned at 7:31 p.m.

Respectfully Submitted,
Maria E. Capriola, M.P.A.
Assistant to Town Manager